

## **ALEP Conference 2025**

### **Terms & Conditions**

#### **Cancellations and Substitutions**

If you wish to cancel a booking for the ALEP Conference being held on Wednesday 15 October 2025 (the event), refunds on cancellations will be made as follows:

Received in writing by post or email by **Friday 26 September 2025** – 50% refund;

Received after **Friday 26 September 2025** – no refund.

You may send an alternative delegate if you are unable to attend without incurring additional fees. However, you must inform ALEP of the alternative delegate's name by **Monday 29 September 2025**.

#### **Dietary or Access Requirements**

Specific dietary and/or access requirements must be notified at the time of booking. Please note that the additional cost of any kosher meals will be invoiced to delegates.

#### **GDPR**

Except in relation to the organisation of the event, your details will not be passed to third parties and will be processed in accordance with our privacy policy, which can be found online at [www.alep.org.uk](http://www.alep.org.uk). ALEP may use this information to advise you from time to time of forthcoming events.

ALEP will pass your name and any other personal data to the venue as may be required to comply with reservation, safety and security policies and procedures.

ALEP will publish an attendance list (consisting of delegates' names and organisational details), which will be distributed to all delegates and sponsors attending the conference. If you do not want your name to be published on the attendance list, please email [events@alep.org.uk](mailto:events@alep.org.uk) by **Friday 26 September 2025**.

ALEP will use your e-mail address to acknowledge your booking electronically.

#### **Liability**

ALEP accepts no responsibility or liability for the loss or damage to personal effects belonging to delegates or their guests.

ALEP reserves the right at any time and without prior notice to cancel the event or vary any part of the event at its discretion. There shall be no liability for variation made to the event proceedings. Where variations are to take place or there is to be cancellation, ALEP will endeavor to give as much notice as reasonably possible.

ALEP does not accept responsibility for the views and opinions expressed by any speaker or other persons at the event.

ALEP will not be liable for any failure or delay in the delivery of the event which is caused by circumstances beyond its control. Circumstances include, the failure of the venue to deliver its services, Acts of God, industrial (Union) action, acts of terrorism, risk of infection from disease, anything liable to compromise public health, safety or civil disorder.

Save for cases where its negligence causes death or personal injury, ALEP accepts no responsibility or liability for any illness, damage or personal injury caused to delegate during the event.

### **Copyright**

The copyright of all conference material rests with ALEP and/or the speakers.

### **General**

These conditions are the entire conditions between the parties relating to the event and supersede all other understandings.

No temporary forbearance shall constitute a waiver. No third party may rely upon these conditions. The applicable law shall be English law. The English Courts shall have exclusive jurisdiction.